

Sponsoring Agency Chief Representative – Divisional



Position: Sponsoring Agency Chief Representative – Divisional

Background

The success of the National Urban Search and Rescue (US&R) Response System (the System) is built on a foundation of a strong relationship between the Federal Emergency Management Agency (FEMA) and 28 Sponsoring Agencies. The Sponsoring Agencies, supported by Participating Agencies, affiliated members, and subject matter experts, provide over 6,000 trained rescuers strategically located across the continental United States. This unique relationship and cooperative working environment allows for this capability to be available at a moment's notice to respond to disasters on behalf of the Federal government.

To ensure that there remains a cooperative relationship between all System stakeholders, there needs to be strong leadership that applies strategic and operational judgment, while focusing on fiscal responsibility and collaboration. Under the System's Advisory Organization, the Sponsoring Agency Chief's Representative – Divisional (SAC-D) is a key representative for all the Sponsoring Agency Chiefs (SACs) in one of the System's three Divisions, and serves as a member of the Strategic Group. The intent of the following is to identify the requirements and criteria of perspective SAC-D candidates.

The following outlines the minimum Knowledge, Skills and Abilities (KSAs) for this position:

Knowledge

- Understanding of the organization and structure of the System
- Knowledge of the Readiness Cooperative Agreement process, Statement of Work, and the System budget and its elements
- Knowledge of the System's: Strategic Plan

Skills

- Skill to collaborate and work toward consensus driven results
- Skill in reviewing System documents and providing meaningful input

Abilities

- Ability to examine strategic issues and determine a path for the System
- Ability to effectively manage communication flow among a Division's SACs
- Ability to attend meetings, participate on conference calls and complete work products in a timely manner and meet deadlines as required
- Ability to multi-task and maintain awareness of many activities occurring simultaneously
- Ability to read and understand information and ideas presented in writing
- Ability to think strategically rather than tactically