

Training Subgroup Recruitment



Position: Training Subgroup Member

Background

FEMA National Urban Search and Rescue (US&R) Response System (the System) established the Training Subgroup as part of the Advisory Support Group and is responsible for performing specific functions or tasks assigned by the Functional Group to which it is assigned. Training Subgroup members represent the adopted the System's Training Program and its related policies and procedures to their respective Task Forces and Division Responsibilities of the Training Subgroup are:

- Continuing development and maintenance of the System's Training Program Administration Manual (TPAM), and related documents.
- Management of the System's US&R Instructor application process and the Instructor List.
- Coordinate all training related activities with all Subgroups and Units.
- Reviews and ensures that all System course curriculum is consistent throughout all of the courses that contain similar/like modules.
- Ensures that the requirements of all Position Descriptions, the Strategic Training Plan, and the Strategic Plan are addressed in applicable System course curriculum.
- The Training Subgroup and its members are involved in course curriculum development and initial course deliveries to ensure that the System needs and requirements are addressed.

The Training Subgroup is assigned to the Planning Functional Group. The Training Subgroup is also responsible for assigning specific functions and tasks to the Exercise Coordination Unit, to which the Unit is assigned.

Training Subgroup members are chosen for their interest, experience, and expertise in the various US&R disciplines with a focus on the US&R administrative, general, and position specific training requirements, and all current and future training and educational related components. Training Subgroup members are required to be current task force members with a minimum of five years task force experience.

Knowledge

- General understanding of the US&R Annex-A Advisory Organization
- Familiarity with related NFPA Training Standards and Professional Qualifications
- Familiarity with All-Hazards/NWCG Positions and Qualifications
- General understanding of all 19 positions and functions for a Type I US&R Team.
- General understanding of a US&R Incident Support Team (IST)
- Familiarity with the US&R Strategic Plan
- Familiarity with the Training Program and Administration Manual (TPAM)
- Familiarity with the US&R Learning Management System

Skills

- Experience with Microsoft Office Suite
- Experience with Adobe
- Good interpersonal communication skills.
- System instructor, or State, or task force instructor, including task force management responsibilities or position.

Abilities

- Ability to communicate effectively with System members to provide guidance on all aspects of the US&R Training Program.
- Member must have support from his/her sponsoring agency to fulfill role which may involve travel.